



HOUSE RULES & GUIDELINES

January, 2010



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INTRODUCTION:

The Board of Directors has approved these Rules and Guidelines as of January 2010. They are to apply to all Level II and higher events that are conducted under the sanctioning of IPSC BC and will be used in conjunction with the current edition of the IPSC Competition Rule Books as published by the International Practical Shooting Confederation. Final interpretation of the House Rules is at the sole discretion of the Directors.

1. COMPETITOR PARTICIPATION REQUIREMENTS:

- a. A Training Course student must complete one sanctioned qualifier match successfully before he/she attains full certification.
- b. A member must participate in at least one sanctioned qualifier match per year otherwise they will be deemed as inactive.
 - i. The Member is responsible to provide proof of out of section activity.
- c. One year is from one Provincial Championship to the next Provincial Championship.

2. RE-CERTIFICATION:

- d. If a member has not participated in competition for:
 - i. Two years, the Member must:
 1. Write the Open Book Exam and pass it. (Minimum 75%)
 2. Complete a Level I or higher match under the supervision of a currently certified TCI or official.
 - ii. Three years, the Member must:
 1. Write the Open Book Exam and pass it. (Minimum 75%)
 2. Complete the Qualification Record requirements of the Training Course and pass.
 3. Complete a Level II or higher qualifier match.
 - iii. Four or more years, the Member must:
 1. Must re-take the Training Course (Black Badge).

All written endorsements and/or certification documents must be sent to the Membership Coordinator with any appropriate fees collected as verification that an inactive member has been re-certified.

3. DISQUALIFICATIONS:

- e. If a Training Course student is disqualified in two consecutive qualifier matches, the Training Course must be retaken.
- f. If a member is disqualified in two IPSC events in one calendar year he/she will be put on probation for a period not less than one year, from the date of the second disqualification.
 - i. If a member on probation is disqualified during the probationary period their shooting privileges will be immediately suspended. The Board of Directors will conduct a review to determine if the members shooting privileges will be re-instated.
- g. The Membership Coordinator will do monitoring of disqualifications.



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4. MATCH DIRECTORS' QUALIFICATIONS FOR QUALIFIERS:

- h. Match Directors must have at least one year of experience working as a Range Official. If there is more than one Match Director for a qualifier, at least one of the Match Directors must have at least one year of experience working as a Range Official.

5. MATCH APPROVAL COMMITTEE (MAC):

- i. The purpose of this committee is to examine all submitted qualifiers for:
 - i. Safety.
 - ii. Conformity to the current edition of the IPSC Competition Rule Books and the IPSC BC House Rules & Guidelines.
 - iii. Clarity of instructions.
- j. Any member of the Match Approval Committee, (MAC), or in their absence a member of the Board of Directors may alter or remove a stage from a sanctioned match for the reasons of safety, failure to comply with the House Rules, or IPSC Competition Rulebook violations. Any such action must be done in consultation with the Match Director and Range Master.
- k. Match Directors must email copies of their qualifier to the MAC Chairperson.
- l. The Chair of the MAC must send an approved copy to the Section Coordinator.
- m. The MAC must sign off on the qualifier before it is turned over to the Range Master.

6. QUALIFIERS:

- n. The local Zone Director must approve all qualifier dates in their zone.
- o. All Level 2 and higher matches must be reviewed and approved by the MAC.
- p. All courses of fire (COF) in a Level II sanctioned qualifier must comply with Level III COF requirements. The MAC shall have the right to grant an exception to this requirement if requested by the Match Director.
- q. In BC the following additional requirements are to be met:
 - i. Outdoor events:
 - 1. Minimum of 100 rounds.
 - 2. Minimum of six stages.
 - ii. Indoor events:
 - 1. Minimum 65 rounds.
 - 2. Minimum of four stages.
- r. All qualifiers are required to use IPSC BC paper targets. Appropriate tape, patches and scorecards can be purchased through IPSC BC. Monies owing to IPSC BC for merchandise purchased are due and payable upon invoice.
- s. MATCH COPIES:
 - i. A match copy should be submitted to the Match Approval Committee **at least 8 weeks in advance of the match to receive the maximum discount on the sanction fee**. Refer to the sliding scale listed in the sanction fee section of this document.
 - ii. The first draft is to include the following:
 - 1. Cover Page
 - 2. List of the Rules and Regulations
 - 3. Map or directions to the range
 - 4. Registration form
 - 5. Stage descriptions and drawings.



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- 6. Targets that are within 10 meters of the competitor do not need the distances individually labelled in the match copy.
- 7. All metal targets must have their colour published in the match copy.
- iii. Match Application forms will be published in the newsletter and on our website whenever possible
- t. MATCH FEES:
 - i. The standard match fee for a qualifier will be \$60.00. This match fee will be discounted to \$40.00 for early bird entries as defined by the registration form.
 - ii. A qualifier that has a minimum of two classifier stages in the event can charge an additional \$5.00 for the standard match fee.
- u. RO Reward Program.
 - i. Refer to Appendix VI.
- v. SANCTION FEES:
 - i. A sanction fee must be sent to IPSC BC for every competitor

\$8.00/competitor	Submitted to MAC 8 Weeks in advance of the match.
\$9.00/competitor	Submitted to MAC 7 Weeks in advance of the match.
\$10.00/competitor	Submitted to MAC 6 Weeks in advance of the match.
\$11.00/competitor	Submitted to MAC 5 Weeks in advance of the match.
\$12.00/competitor	Submitted to MAC 4 Weeks in advance of the match.
\$13.00/competitor	Submitted to MAC 3 Weeks in advance of the match.
\$14.00/competitor	Submitted to MAC 2 Weeks in advance of the match.
\$15.00/competitor	Submitted to MAC 1 Week in advance of the match.

**** MAC will send a confirmation to the Match Director and Treasurer when the Match Copy is received. ****

- ii. If IPSC BC provides the equipment for the event an additional \$1.00 sanction fee will be charged for every competitor.
- iii. All outstanding fees are due and payable within 60 days after the completion of the event.
- iv. Matches held between the Provincial Championships and the end of February will received a \$2.00 discount in sanction fee per competitor. This sanction fee does not include IPSC BC equipment.

7. PROVINCIAL CHAMPIONSHIPS REQUIREMENT:

- w. Any club wanting to host the provincial championship must submit a request to their Zone Director in writing. In order for a club to qualify to be able to host the Provincial Championships the following requirement must be met:
 - i. Range must have adequate cover for competitors and range officials.
 - ii. Appropriate ground to support a large-scale amount of competitors.
 - iii. Indoor area for Stats and adequate power to run the equipment.
 - 1. Computer for running WINMSS
 - 2. Printer for producing results.
 - iv. Must have adequate help to set up the match.
 - v. Zone Director must be able to monitor the match setup.
 - vi. All stages must be completely set up one day before the start of the match.
- x. Provincial Championships are required to use IPSC BC paper targets and scorecards or official WINMSS scorecards format.
- y. Must be granted Level III status by the world body.



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- z. Minimum of 150 rounds. (as per Rule Book Appendix A1)
- aa. Minimum of eight stages (as per Rule Book Appendix A1)
- bb. Chronograph is mandatory and will be supplied by IPSC BC.
- cc. All steel shoot targets will be painted light (smurf) blue.
- dd. Minimum two-day event.
- ee. Match copy to be submitted to the Section Coordinator by May 1st.
 - i. Section Coordinator will submit match for level III certification.
 - ii. Match Copies not submitted by May 1st will be charged an extra \$2.00 per competitor per week that it is late.

8. COF CONSIDERATION:

- ff. It is recommended there be no more than three meters between shooting areas
- gg. PORTS:
 - i. The maximum height to the bottom of any opening for a shooting position is 90 cm. This specifically includes ports, windows, and props such as barricades/walls to shoot over.
 - ii. Ports in a wall may be at ground level.
 - iii. The minimum opening for a port is 30 cm vertical by 10 cm horizontal.
 - iv. If there is a port to shoot through no shooting box should be used.
 - v. Pads should be placed on all rough edges of the ports.
 - vi. Port heights need to be fair for all competitors. They should not give an advantage to a short or tall person. Using vertical ports is a strongly recommended option
- hh. TUNNELS:
 - i. Tunnels must be angled so that the competitor is moving down range.
- ii. METAL TARGETS:
 - i. All metal targets must have a smooth front face with no protrusions. This specifically applies to the bases on IPSC Plates.
 - ii. Metal targets that have holes in them are a direct violation of safety standards. They are not allowed to be used in any IPSC BC sanctioned event unless the holes are used to connect them to a reactive target.

9. TARGETS

- jj. It is mandatory that all sanctioned qualifiers use IPSC BC targets, with perforated scoring lines. *Failure to comply with this regulation will result in a \$250.00 fine.* If supplies are not available from inventory, this penalty will be waived.

10. CHRONOGRAPH:

- kk. The chronograph must be sandbagged and protected at all times.

11. MISCELLANEOUS NOTES:

- ll. Course design must allow the RO to safely control the shooter's actions
- mm. Targets should be changed when 50% of the available scoring lines are no longer visible.
- nn. If a firearm is to be picked up off a table, the tabletop must have a non-slip surface and a raised edge.
- oo. Slippery obstacles, such as plywood covered shooting boxes or stairs, must have a slip-resistant surface or ledge.
- pp. Match results must be sent to the Stats Coordinator.



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12. DIVISIONS:

- qq. Any Divisions or Categories will be recognized at the Match Director's discretion.
- rr. Recommendations for awards are:
 - i. Five competitors
 - 1. Match winner in division
 - ii. Ten competitors:
 - 1. Match winner in division, 1st in class.
 - 2. Ten people, seven trophies, Match winner, 1st M, A, B, C, D, U.

13. CLASSIFICATION:

- ss. This is the same as IPSC Canada.
 - i. Percentages are:

1. Grand Master	95.00 – 100.00
2. Master	85.00 – 94.99
3. A Class	75.00 – 84.99
4. B Class	60.00 – 74.99
5. C Class	40.00 – 59.99
6. D Class	00.00 – 39.99

14. PROVINCIAL TEAMS:

- tt. Provincial standings are calculated using the following formula:
 - i. 20% of a competitor's best three current season Qualifiers, plus 40% of the score at the Provincials for a total of 100%.
- uu. Teams will be comprised of the following:
 - i. Open Gold Team 1st, 2nd, 3rd in the Province.
 - ii. Standard Gold Team 1st, 2nd, 3rd in the Province.
 - iii. Production Gold Team 1st, 2nd, 3rd in the Province.
 - iv. The fourth team member maybe selected at the Board Directors discretion.
- vv. Other Divisions Teams will be considered depending on activity.

15. IPSC BC TEAM SUPPORT:

- ww. Uniform will be provided to each team member.
- xx. Teams to be finalized by June 1st.
- yy. Team Uniforms shall be delivered at the National Match.
- zz. Team Uniforms must be worn as delivered.



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Appendix I - Membership:

The process is as follows:

1. All fees collected from the IPSC BC mailbox will be deposited to the IPSC BC bank account at least weekly with a reconciliation provided to our Treasurer and Section Coordinator.
2. Supporting documents accompanying the membership applications will be dispersed to the various Coordinators for further processing and follow up. For example: For TCI submitted packages, the membership applications will be removed and all remaining TCI documents will be forwarded to the Provincial Black Coordinator for processing and filing.
3. Membership cards will be printed and sent out individually to each paid up member. If opportunity presents, more economical methods may be utilized such as inclusion with the Double Tap newsletter.
4. Monthly deposits will be reported to the Treasurer for reconciliation with a copy to the Section Coordinator and Secretary. Schedule of reports may be changed with the mutual consent of all parties.
5. At end of year or date determined by the Section Coordinator, an annual reconciliation of fees collected and deposited by Membership will be performed to ensure that all monies received are deposited and accounted.

Appendix II - Equipment Manager:

- Targets - Targets will be purchased on an advance ordered basis. We will only keep 1000 extra on hand of the classic targets. Targets will be drop shipped to Clubs at the beginning of the year. Metric targets will be ordered if needed.
- Tape - Tan, black and white, will be stocked. We will move to white patches as white tape is seldom used, dries out and flat back white tape is very expensive.
- Score Cards - Available in packs of 100.
- Timers, Radios, Scale, Bullet pullers, Standard box, Trigger pull weight (box & weight until we have special boxes made for each club) - These items will be sent out to Clubs on request. The fee for renting this equipment will be an additional \$1.00 that will be added to the sanction fee. Batteries will be supplied with timers only.
- Millennium Chronograph - This item will only be sent out for the Provincials.
- Shipping - Equipment will be shipped directly to the Club or Match Director via DHL, and will be returned directly to the equipment manager after the match via DHL. This will be shipped COD, unless alternate arrangements have been made with the Equipment manager on shipping.
- Damage- All Clubs will be responsible for damage to any of the equipment that is caused by negligence. The equipment will be repaired and they will be invoiced accordingly. Timers will be in 100% working order. Match Directors, please check equipment when you receive it and call if there are any discrepancies.



Appendix III - Newsletter Editor Guidelines:

1. No personal opinions and comments by the editor, especially of a controversial nature.
2. The newsletter is to provide unbiased reporting of IPSC BC events, past and future.
3. The newsletter may contain articles by contributors that the editor feels will be welcomed by the members.
4. Letters to the editor that are in any way derogatory towards any Member will be either left out, or with the agreement of the contributor, forwarded to the "other" party with an opportunity for rebuttal in the same issue.
5. Commercial ads will be charged at the set out rates. Match copies will be charged for at the predetermined rates as well, and match copies of non-IPSC BC matches will be considered and MAY be carried at a price determined by the BoD.
6. The newsletter will be overseen before publication by someone appointed by the BoD for that purpose. That person should be literate, unbiased, and able to make decisions on the appropriateness of content.
7. The entire content of our newsletter needs to be based on the question "Will this benefit our membership?"
8. A rough draft of the DoubleTap will be sent to the Section Coordinator and the Board designate for review.

Newsletter Submission and Publication Dates

	<u>Articles Received by</u>	<u>Newsletter Published by</u>
January/February/March Issue	January 1 st	January 30 th
April/May/June Issue	April 1 st	April 30 th
<ul style="list-style-type: none"> • Nomination form must be mailed out. 		
July/August/September Issue	June 1 st	June 30 th
<ul style="list-style-type: none"> • Agenda for AGM must be mail out. 		
October/November/December Issue	Oct 1 st	October 30 th

Appendix IV - Provincials Rotation:

The following rotation will be used for the awarding of the Provincial championship. NOTE: This is subject to change. The Provincial Match Coordinator and the Board of Directors will finalize the awarding the Provincials on a yearly basis.

- 2010 Okanagan/Kootenay
- 2011 Lower Mainland
- 2012 Island
- 2013 North



Appendix V - Black Badge Coordinator (BBC)

- Cost for the Black Badge Kit is \$100.00 This will include the membership fee
- Instructors Kit will include:
 - Answer sheet
 - 1 pin / student kit
- Students Kit should include:
 - Rulebook
 - IPSC BC House Rules & Guidelines
 - Black Badge manual
 - Test
 - Course Completion sheet
 - Membership form
 - Qualification sheet
 - Instructor's evaluation form
 - With a self addressed, stamped envelope.
- Certificates will be prepared and mailed to the instructor when the instructor has notified the BBC of course completion.
- Course completion procedures:
 - All documents will be mailed to the Membership Coordinator.
 - Supporting documents accompanying the membership applications will be dispersed to the various Coordinators for further processing and follow-up.
 - The Training Course Instructor must within five days send an E-mail to the following: Black Badge Coordinator and the Membership Coordinator with following information:
 - Date(s) course held and completed.
 - Listing the names of the students
 - Pass or Fail?
 - When all documentation has been received and verified that it has been correctly filled out the BBC will sign and mail the certificates to the instructors who will then sign and date the certificates for the student.



Appendix VI – RO Rewards Program

- A Range Officer Rewards Program will be implemented to help provide incentives for members to become certified as an RO, as well as provide incentives for RO's to work a match. It is recognized that having a large contingent of RO certified members is necessary for the enjoyment, safety, continuation, and growth of our sport.
- Match fees have been increased by \$5.00. The funding will be submitted to IPSC BC with the Sanction Fees. The match director will submit a list of all of the certified officials that worked the match.
- \$4.00 will be used for RO Rewards at each match, the remaining \$1.00 will be put in a dedicated fund that will be used for RO Rewards at the Provincial Championships.
- A random draw from all match officials will be done and the cheques mailed to the winners.
- The 'Pot' will be divided by an amount that uses \$50 as a maximum payout to determine the number of draws.
- Example: Qualifier has 52 competitors. $52 \times \$5.00 = \260.00 \$208.00 will be used for five draws (of \$41.60 each) that will be paid out to officials that worked the event. The remaining \$52.00 will be held in a dedicated fund that accumulates until the provincial championship, where it will be used for the reward program at that event.